

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
May 19, 2006

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, May 19, 2006, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Mr. Chip Crane, Mr. Napoleon Moore, Dr. Dorothy Nelson, Mr. George Walker, Mr. Lawrence Warren, Mrs. Brenda Yonge and Ms. Veldore Young.

Members not present: Major General Denver Brackeen, Mrs. Patricia (Pat) Dickens and Mr. Jimmy Murphy.

Staff in attendance: Dr. Wayne Stonecypher, Mr. John Adcock, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert, Mrs. Audra Kimble, Dr. Jason Pugh and Mrs. Denise Walley.

Guests in attendance: Dr. Vivian Presley – Coahoma Community College; Mr. Chuck Rubisoff – Attorney General's Office; Dr. Bill Smith – Institutions of Higher Learning (IHL); Dr. Jason Dean – Governor's Office; Dr. Johnny Allen – Northeast Mississippi Community College and his son John, Jr.

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:05 a.m.

PRELIMINARIES

Mr. Napoleon Moore gave the invocation.

Approval of the Minutes of the April 20-21, 2006, Meetings

Upon a motion by Mr. Lawrence Warren and a second by Mrs. Brenda Yonge, the Board **voted unanimously** to approve the minutes of the April 20-21, 2006, meetings.

Review and Approval of Agenda

Upon a motion by Dr. Dorothy Nelson and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the agenda as presented.

REPORTS/ACTION

Executive Director's Report

Dr. Stonecypher began by thanking Dr. Jason Dean, the Governor's education policy advisor, for being present and for addressing the Board later during the meeting. He also welcomed Dr. Johnny Allen and his son, John Jr., to the meeting.

Dr. Stonecypher reminded the Board that approval had been given to receive proposals for carpet and installation at the SBCJC offices on the 5th and 6th floors. The bid opening will take place on the second floor during the meeting, starting at 11:00 a.m. Once the bids have been

received a staff member will bring them into the meeting for the Board's consideration.

The SBCJC office recently set aside a day to clean out storage areas, offices and files. Mr. Jimmy Jackson gathered equipment that was no longer usable for disposal and transferred usable equipment that was not being utilized to programs, such as the ABE/GED program.

Dr. Stonecypher and Dr. Bradberry recently attended a retirement celebration for Dr. Ronald Whitehead, who is retiring from Jones County Junior College at the end of June 2006. His successor, Dr. Jesse Smith will take over at the beginning of the fiscal year.

Dr. Stonecypher, Mr. Walker, Mr. Moore and several SBCJC staff members attended the preliminary review of the findings of the Joint Committee on Performance Evaluation and Expenditure Review (PEER) on April 27, 2006. Attached as "Exhibit H" is the SBCJC initial response to several of the issues they addressed in their report, in which we have explained our reasoning for certain procedures.

Dr. Stonecypher stated that an Attorney General's Opinion has been received and is attached as "Exhibit I". The purpose of the requested A.G. opinion was to clarify legislative intent regarding funds received through unemployment compensation (SB 2469) for workforce projects. The favorable opinion answered the posed questions affirming the power of the SBCJC to utilize the funds as it deems necessary.

Several articles of interest are included as "Exhibit M" of the minutes. They include the following:

SBCJC Press Release - 1st Student from Historically Black Community College Named to All-State Academic Team – Angeline Brown. Ms. Brown, a sophomore at Coahoma Community College, was one of only 20 students nationally (out of more than 1,500 nominees) to be named to the First Team. Judging was based on scholastic achievement, community service and demonstrated leadership.

Jackson Advocate – New Officers Elected to State Board for Community and Junior Colleges. This article is similar to others that have been (or soon will be) published in the *Mississippi Business Journal* and *The Press Register* of Clarksdale, announcing the reappointment of Mr. Walker as Chair and the appointment of Mr. Moore as Vice Chair of the Board.

Community College Week – Alabama Good Ol' Boy Network, written by guest writer Dr. Robert J. Walker, an Assistant Professor at the College of Education, Alabama State University.

College News (East Central Community College) – Brackeen Scholarship nears \$25,000 Mark. Almost \$25,000 in funds have been raised by former players and friends of General Denver Brackeen, current SBCJC Board Member, to cover a scholarship in honor of the former East Central Community College men's basketball coach. Recipients of the first endowed scholarship are expected to be announced during the 2006-07 school term.

Dr. Stonecypher mentioned that it had been brought to his attention that Delta State University has been offering and actively recruiting students for dual enrollment courses at private schools.

Mid-level funding for the colleges is still at the top of the list for the upcoming legislative session. The presidents plan to discuss this issue and others at their upcoming legislative workshop next month.

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The Mississippi Library Commission has extended an invitation to host the regular August 2006 Board meeting. The Library Commission facility is adjacent to the Education and Research Center. Upon a motion by Mr. Napoleon Moore and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to accept the Mississippi Library Commission's invitation to host the August 18, 2006 Board meeting.

In closing, Dr. Stonecypher announced that the SBCJC offices would be closed for Memorial Day on Monday, May 29, 2006.

MACJC Report

Dr. Vivian Presley stated that the Association met on April 25, 2006. Dr. Presley stated that she was unable to attend that meeting. She related that the Association continues to prepare its agenda for the upcoming legislative workshop.

Dr. Presley proudly announced that Angeline Brown, the All-State Academic Team winner from Coahoma that was mentioned earlier, did an outstanding job representing Mississippi's community colleges.

Dr. Jason Dean – Office of the Governor

Dr. Jason Dean, the education policy advisor for the Governor, stated that he has enjoyed working with Dr. Stonecypher, Dr. Bradberry and Mrs. Gilbert on legislative issues to better serve Mississippi students. Dr. Dean is a product of the Mississippi community college system, having attended Hinds Community College.

Dr. Dean related that Hurricane Katrina recovery efforts are still the main activity of the Governor's Office. The U.S. Congress is currently considering a very important change regarding funds that were originally appropriated to Mississippi under Title IV by changing the allocation to Title VII guidelines allowing more flexibility to the colleges.

It is apparent that it will be a 5 – 6 year recovery period for the Coast area; therefore, Dr. Dean stated that he is looking at long-term possibilities to help students currently enrolled in the K-12 system by setting aside funds for scholarships for education at community colleges and universities.

Dr. Dean provided a publication entitled, Building Back Better Than Ever, which gives specific recommendations from the Governor's Commission on Recovery, Rebuilding and Renewal of the coastal area.

Dr. Dean confirmed that Mississippi is still under the state-of-emergency that was issued by the Governor and does not foresee it being lifted in the near future.

Mississippi Virtual Community College (MSVCC) Update – Mrs. Audra Kimble

Mrs. Audra Kimble presented "Exhibit K", which outlines the enrollment growth of the MSVCC from Spring 2000 to Spring 2006. Mrs. Kimble reviewed recent events and initiatives, and stated that Jones County Junior College has now joined the consortium; bringing the public community college participation with the MSVCC to 100%.

Workforce Report

Mr. Walker began by stating that the State Workforce Investment Board (SWIB) recently met and he had the opportunity to chair the meeting in Mr. George Schloegel's absence. A letter has been drafted and mailed to Mr. Schloegel, Ms. Tommy Dale Favre and others regarding the Attorney General's finding in regard to funding of workforce training activities. Mr. Walker, Dr. Stonecypher and Mr. Chuck Rubisoff discussed the A.G. Opinion, shown as "Exhibit I".

Dr. Jason Pugh discussed items on the Workforce Education Division Report, shown as "Exhibit A". Dr. Pugh presented the Budget Report for the month of May 2006. June – July will be project closeout months for the Workforce Centers and the Workforce Division. Professional Development for the college workforce personnel has begun at Mississippi State University's Research and Curriculum Unit.

Mr. Roger Whitlock with East Central Community College was recently elected chairman of the Workforce Center Director's Association. The group will meet quarterly and form committees to carry out the action items in the FY 2007 action plan.

The federal H-1B and Pathways grants are now fully executed and training is underway at five (5) of the community colleges. Other sources of revenue are being sought, including the possibility of acquiring funds to support the colleges in the area of ADA compliance training.

Career and Technical Education Report

Mr. John Adcock reported on new program requests that are outlined and attached as "Exhibit B". All requests brought before the Board were approved as follows:

Upon a motion by Mr. Lawrence Warren and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the request of **East Central Community College to offer a Health Care Assistant program at Decatur.**

Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board **unanimously approved** the request of **East Mississippi Community College to offer a Heating and Air Conditioning program at Scooba.**

Upon a motion by Mr. Lawrence Warren and a second by Ms. Veldore Young, the Board **unanimously approved** the request of **Holmes Community College to offer a Paralegal Technology program at Ridgeland.**

Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board **unanimously approved** the request of **Meridian Community College to offer a Pharmacy Technician program.**

Upon a motion by Mr. Chip Crane and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the request of **Meridian Community College to offer a Dental Assisting program.**

Upon a motion by Mr. Lawrence Warren and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the request of **MS Gulf Coast Community College to offer a Power Plant Technology program at Perkinston.**

Upon a motion by Mrs. Brenda Yonge and a second by Mr. Chip Crane, the Board **unanimously approved** the request of **MS Gulf Coast Community**

College to move the existing Petrochemical Refining program from Perkinston to the Jackson County Campus at Gautier, offering it as an option under the Process Technology program.

Upon a motion by Ms. Veldore Yonge and a second by Mr. Napoleon Moore, the Board unanimously approved the request of **MS Gulf Coast Community College to offer a Forensic/Crime Scene Technology program at Perkinston.**

Upon a motion by Mr. Chip Crane and a second by Ms. Veldore Young, the Board unanimously approved the request of **MS Gulf Coast Community College to offer a Child Development Technology program at the Jefferson Davis Campus in Gulfport.**

Upon a motion by Mr. Chip Crane and a second by Dr. Dorothy Nelson, the Board unanimously approved the request of **MS Gulf Coast Community College to offer a Surgical Technology program at the West Harrison Center in Long Beach.**

Upon a motion by Mr. Napoleon Moore and a second by Dr. Dorothy Nelson, the Board unanimously approved the request of **Pearl River Community College to offer an Industrial Maintenance program at Hattiesburg.**

Upon a motion by Mr. Lawrence Warren and a second by Ms. Veldore Young, the Board unanimously approved the request of **Pearl River Community College to offer a Radiation Therapy program at Hattiesburg.**

Upon a motion by Mr. Lawrence Warren and a second by Mr. Chip Crane, the Board unanimously approved the request of **Southwest Mississippi Community College to offer an Occupational Safety & Health Technician program at Summit.**

Accountability and Technology Report

Dr. Larry Day reported that the EdNet Board met on May 18, 2006, at which time they had a quorum and were able to take action on moving the administrative operation of EdNet under Mississippi Public Broadcasting Network (MPB). They are expecting FCC approval of the ***Education Broadband Service Long-Term De Facto Lease Agreement between the Mississippi EdNet Institute and Clearwire Spectrum Holdings, LLC*** that has been signed by both parties and is expecting payment to begin at the end of July 2006.

Dr. Day presented a composite and spread sheet listing requests for **location of classes for Spring 2006**, shown as "Exhibit C".

Dr. Day reminded the Board that immediately following Hurricane Katrina they approved **waiving out-of-state tuition** for Alabama or Louisiana residents who have relocated to Mississippi and for Mississippi residents who have relocated to other states due to the hurricane, as well as adjusting **Dual Enrollment** requirements. Due to the fact that Mississippi is still in a state of emergency, it was requested that the Board extend the allowances for students displaced by Hurricane Katrina for the 2006-07 academic year. Upon a motion by Mr. Chip Crane and a second by Dr. Dorothy Nelson, the Board voted unanimously to continue the waiver of out-of-state tuition and dual enrollment requirements as outlined in "Exhibit D".

Program Report

Dr. Randall Bradberry stated that the **Commission on Proprietary School and College Registration (CPSCR)** met in April 2006, at which time the Commission approved the following: three (3) renewals; one (1) new program; 58 new instructors; 12 new agent permits and three (3) agent renewals; and exemption for one (1) school. For March – April the CPSCR collected \$5,606.00 in required fees, bringing the fiscal year total to \$25,956.00. There are 41 schools presently registered, with 27 of those being in-state and 14 being out-of-state.

The terms of two (2) CPSCR members will expire at the end of June. Mr. Donald Benjamin and Dr. Ross Story have both expressed an interest in being reappointed to the commission. These terms are for a 5-year time period and Dr. Bradberry recommended their reappointment (see "Exhibit E"). Upon a motion by Dr. Dorothy Nelson and a second by Mr. Chip Crane, the Board **voted unanimously** to reappoint Mr. Donald Benjamin and Dr. Ross Story to the Commission on Proprietary School and College Registration.

The Board was asked to make an appointment to the **Mississippi Authority for Educational Television (MAET)** Board. Currently, Dr. Jason Pugh is serving on that Board; however, his term will expire on June 30, 2006. Dr. Pugh has agreed to serve another four (4) year term on the MAET Board, if appointed (see "Exhibit F"). Upon a motion by Dr. Dorothy Nelson and a second by Mr. Chip Crane, the Board **voted unanimously** to reappoint Dr. Jason Pugh to the Mississippi Authority for Educational Television Board.

Dr. Bradberry reported on events designed to improve instruction at the colleges. One example is the Science Collaboration Initiative that was put together by science instructors. Plans are being made for a similar workshop and to include university faculty and department chairs to enable networking and offer transition ideas. The Two-Year College Association (TYCA) that relates to English courses is also being used to model ideas.

Legislative Report

Dr. Bradberry provided a portion of Senate Bill 2915 (shown as Exhibit J) that describes the requirements for a quorum for a Board meeting that will become effective on July 1, 2006; whereby the required six (6) members will not have to be present in one physical location but could be teleconferenced together to hold a meeting.

Dr. Bradberry presented a summary of the bills that were tracked during the 2006 legislative session related to the SBCJC and the individual colleges; see "Exhibit L". Dr. Bradberry will provide a compact disk (CD) that will describe each bill in the near future.

Finance Report

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by Mr. Lawrence Warren and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the **Education Enhancement Fund Disbursements** from Fund 4080 in the amount of \$2,563,982 and Fund 4110 in the amount of \$50,662 (a total amount of \$2,614,644) for April 30, 2006, shown as "Finance Attachment 1".

Mrs. Gilbert gave a report on **Financial Statements for Funds 2291 and Special Funds** as of May 31, 2006; shown as "Finance Attachments 2a & 2b".

Upon a motion by Mrs. Brenda Yonge and a second by Dr. Dorothy Nelson, the Board **unanimously approved** deficit appropriations for Mississippi Gulf Coast in the amount of

\$10,223,707 (Finance Attachment 3a) and for Pearl River Community College in the amount of \$1,757,777 (Finance Attachment 3b).

Upon a motion by Mr. Chip Crane and a second by Mr. Napoleon Moore, the Board **unanimously approved** the FY 2007 Administrative Budget as shown in "Finance Attachment 4".

IHL advertised for sealed bids on carpet and its installation for the SBCJC, University Press and the Mississippi Volunteer Services. The bid opening was today at 11:00 a.m. Eleven packets were sent out, but only two vendors submitted bids. Further evaluation of the bids will be performed by IHL before acceptance or rejection. Upon a motion by Mr. Lawrence Warren and a second by Mrs. Brenda Yonge, the Board **unanimously granted** the staff permission to contract with either contractor for an amount not to exceed that of the higher bidder.

Upon a motion by Mr. Napoleon Moore and a second by Mr. Chip Crane, the Board **unanimously approved** the Guidelines for Administration of Associate Degree Nursing Support for FY 2007, as shown in "Finance Attachment 6".

Upon a motion by Mr. Chip Crane and a second by Mr. Lawrence Warren, the Board **unanimously approved** the Guidelines for the Disbursement of Education Technology Funds for FY 2007, as shown in "Finance Attachments 7a and 7b".

Upon a motion by Mr. Lawrence Warren and a second by Mr. Chip Crane, the Board **unanimously approved** the Guidelines for the Disbursement of Advanced Training Center Funds for FY 2007, as shown in "Finance Attachment 8".

Upon a motion by Mrs. Brenda Yonge and a second by Mr. Napoleon Moore, the Board **unanimously approved** the Schedule of Disbursement for FY 2007, as shown in "Finance Attachment 9".

Upon a motion by Mr. Lawrence Warren and a second by Mr. Chip Crane, the Board **unanimously approved** the proposed Salary Schedule Revision, as shown in "Finance Attachment 10".

Upon a motion by Mr. Chip Crane and a second by Mrs. Brenda Yonge, the Board **unanimously approved** the FY 2007 Z-1 Budget for Support and Administration, as illustrated in "Finance Attachments 11a & 11b".

Mrs. Gilbert reviewed a working draft of the proposed FY 2008 Budget Request for Support and Administration, shown as "Finance Attachments 12a & 12b).

Travel Authorizations

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. Upon a motion by Mr. Lawrence Warren and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve travel authorizations, as follows:

Mr. Walker attended a SWIB meeting on May 17, 2006 in Jackson.

Permanent Location for Northeast Mississippi Community College

Dr. Stonecypher presented Northeast Mississippi Community College's written request (shown as Exhibit G) to construct permanent instructional space at their WIN Job Center in New Albany.

Northeast plans to demolish the existing classroom space at their site at the former Mattie Thompson Elementary School (New Albany) and construct a new metal frame building with at least four classrooms, including a science laboratory.

Dr. Johnny Allen gave a brief history of the location and asked the Board to approve it as a permanent off-campus site. Should the Board approve the request, the expected opening date would be in July 2007.

Upon a motion by Mr. Lawrence Warren and a second by Mrs. Brenda Yonge, the Board **unanimously approved** the construction of permanent instructional space at the WIN Job Center in New Albany as an off-campus site.

Consideration of Executive Session Regarding a Personnel Matter

It was determined that there was no need to enter into executive session. Mr. Walker appointed a committee consisting of Mr. Napoleon Moore, Dr. Dorothy Nelson and Mrs. Brenda Yonge, who will meet via conference call to discuss the evaluation of Dr. Stonecypher. The committee's recommendation will be brought back to the full Board for approval at the June 2006 meeting.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:20 a.m.



Mr. Lawrence Warren, Vice Chairman

Dr. Wayne Stonecypher, Executive Director

Exhibits and Finance Attachments

Workforce Activity Report -----	A
New Program Requests for Career and Technical Education-----	B
Requests for Location of Classes – Spring 2006 -----	C
Out-of-State Waivers and Dual Enrollment Guidelines for Hurricane Katrina Victims -----	D
Request for Appointments to the Commission on Proprietary School and College Registration -----	E
Request for Appointment to the Mississippi Authority for Educational Television-----	F
Northeast MS Community College Request for Off-site Location (New Albany) -----	G
Preliminary Review of the PEER Findings -----	H
Attorney General Opinion Regarding Workforce Funds -----	I
Senate Bill 2915 (New Quorum Requirements) -----	J
Mississippi Virtual Community College Update-----	K
Summary of Legislative Bills -----	L
Newspaper Articles of Interest -----	M
Education Enhancement Fund Disbursement -----	Finance Attachment 1
Financial Statement for Funds 2291 & Special Funds as of May 31 -----	Finance Attachments 2a & 2b
Deficit Appropriation for Mississippi Gulf Coast Community College-----	Finance Attachment 3a
Deficit Appropriation for Pearl River Community College-----	Finance Attachment 3b
Decline of Deficit Appropriation for Jones County Junior College-----	Finance Attachment 3c
FY 2007 Administrative Budget-----	Finance Attachment 4
Bid Proposals for Carpet (SBCJC Offices) -----	Finance Attachment 5
Guidelines for Administration of Associate Degree Nursing Support for FY 2007 -----	Finance Attachment 6
Guidelines for the Disbursement of Education Technology Funds for FY 2007 -----	Finance Attachment 7
Guidelines for the Disbursement of Advanced Training Center Funds for FY 2007---	Finance Attachment 8
Schedule of Disbursement for FY 2007 -----	Finance Attachment 9
Salary Schedule Revision -----	Finance Attachment 10
FY 2007 Z-1 Budget for Support and Administration-----	Finance Attachment 11a & 11b
Proposed Draft FY 2008 Budget Request for Support & Administration-----	Finance Attachment 12a & 12b